

RESEARCH ASSISTANT

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The Cote d'Or National Sports Complex is Mauritius' premier sporting and event destination. An exciting opportunity for a Research Assistant to join the team at the Cote d'Or National Sports Complex. The Research Assistant will work on a 6-month research project entitled "The Performance Kitchen Project".

The Research Assistant reports to the Director of High-Performance Centre of Mauritius Multisport Infrastructure Limited (MMIL). Out of normal hours work and work on weekends will be required.

DETAILS

- Appointment will be offered for a contractual period of 6-month on a part-time basis. The proposed starting date will be April 2024.

PAY PACKAGE

- A monthly all-inclusive allowance of Rs 15,000.

CRITICAL QUALIFICATIONS & EXPERIENCE:

- Bachelor's Degree in Management, or Education, or Economics, or Finance, or Statistics or any other related field and should possess good writing, analytical and data analysis skills for both quantitative and qualitative data.
- Experience in conducting research will be an advantage. Preference will be given to applicants holding a Master's Degree in the relevant field and having experience with data analysis tools.
- Fair knowledge in Nutrition would be an advantage.
- Own transport would be preferred.

DUTIES AND RESPONSIBILITIES

- To conduct literature review
- To conduct and supervise field work
- To liaise with stakeholders related to the project
- To assist the research team in organising focus groups and workshops
- To prepare monthly progress report for the Principal Investigator
- To assist in the preparation of research questions for focus groups and analyse qualitative data generated from Focus Groups and interviews.
- To assist in the design of questionnaire and data analysis
- To work towards meeting the set milestones for the project
- To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Research Assistant in the roles ascribed to him / her.

KEY SKILLS REQUIRED

- Good communication skills including report writing;
- Good interpersonal skills and ability to work in a team;
- Ability to work within agreed timelines and to communicate clearly and effectively;
- Willingness to acquire further knowledge/skills in current areas of competencies as well as to learn new concepts outside current areas of competencies;
- Self-starter, able to work on your own initiative, and have a good eye for detail;
- Ability to be flexible and multi-task;
- Personable demeanor/excellent customer service orientation;
- Enthusiasm for the mission of the Cote D'Or National Sports Complex;

RESEARCH ASSISTANT

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This role is an immediate requirement so if it sounds like your next role, please apply today.

HOW TO APPLY?

To apply, please submit the following:

1. A portfolio showcasing the diverse range of design and content creation work
2. A written response that details your ability to deliver the key accountabilities of the position;
3. A current resume;
4. Copies of mandatory qualifications required for the position;
5. A valid Character Certificate from within the last 6 months;
6. Referees (names and contact details of at least two referees).

Applications close

Friday 22nd March 2024 at 12:00

SEND YOUR APPLICATION EITHER:

by email



people@cotedorsports.mu

OR

by post



HR Officer
1st Floor, Multipurpose Gymnasium Building,
Cote d'Or National Sports Complex,
Motorway M3, Côte d'Or, Mauritius.



For all inquiries, please send an email to
people@cotedorsports.mu



Management reserves the right to call only successful candidates for interview or not make any appointment following this advertisement.

NOTE

1. Candidates wishing to be considered for more than 1 position, need to submit fresh application for each position.
2. Incomplete, inadequate or inaccurate application and non-submission of photocopies of certificates and documentary evidence of experience may cause your elimination from the selection exercise.
3. Applications not reaching MMIL by the above date and time will not be considered.
4. The MMIL reserves the right to call only successful candidates for interview or not make any appointment following this advertisement.

