

## HANDYWORKER - CLEANING

P 1/2

Cote D'Or National Sports Complex is Mauritius' premier sporting and event destination. An exciting opportunity for an experienced Cleaning person to join the team at the Cote d'Or National Sports Complex. The successful person will be responsible for maintaining internal and external areas of the organisation in a clean and orderly condition.

The Handyworker - Cleaning reports directly to the Head of Handyworkers and Senior Handyworker - Cleaning of Mauritius Multisport Infrastructure Limited (MMIL)

### DETAILS

- Permanent Full Time
- Excellent package for the best candidate

### CRITICAL QUALIFICATIONS AND EXPERIENCE

- At least 1 year's experience in the field of cleaning sector

### PAY PACKAGE

- Basic Salary : Rs 16,500

### DUTIES AND RESPONSIBILITIES

- Clean and maintain all areas of responsibility, including but not limited to, toilets & changing rooms, medical areas, public areas, event areas, offices, external facades, internal & external passageways etc according to set standards and procedures;
- Respect and adhere to deep cleaning schedule as per set calendar;
- Empty and clean wastebaskets and large bins and transport trash to disposal area;
- Regularly clean kitchen equipment and all cleaning related machines & equipment;
- Regularly perform laundry services;
- Maintain and clean a sanitary environment through sanitisation;
- Operate and clean a variety of equipment and products. Use a variety of cleaning agents and chemicals;
- Prepare and mix cleaning solutions, according to specifications;
- Request supplies and equipment when needed;
- Replenish amenities when necessary;
- Ensure efficient use of materials, equipment and chemicals to minimise wastage;
- Ensure that all cleaning materials, equipment and storage areas are well maintained and arranged accordingly;
- Daily fill in cleaning schedule and checklists and other forms as required;
- Immediately report any lost and damaged property;
- Report to Supervisor any Maintenance issues and follow

- up on repairs done;
- Report to Supervisor for Lost & Found items;
- Comply with all the sustainability commitments and practices;
- Comply strictly with all company policies and procedures, including but not limited to safety, emergency, uniform and grievance policies etc;
- Participate in delivering excellent service to our guests;
- Attend visitors and usher in/guide visitors to the facility;
- To assist Handyworker - Operations as and when required in basic setup of events, up to 3 days per month (e.g. setting up chairs, carpet tiles etc);
- To operate cleaning and maintenance equipment (e.g. ride-on & push floor scrubbers, mono-brush, vacuum machines);
- To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Handyworker - Cleaning in the roles ascribed to him / her.

### KEY SKILLS REQUIRED

- Knowledge of proper cleaning techniques, requirements and use of equipment, and of proper chemical handling;
- Ability to apply customer service skills, according to Company policy, when interacting with guests and co-workers;
- Demonstrated ability to work independently with minimum supervision;
- Proven ability to work collaboratively, be proactive and multitask;
- High level of communication and interpersonal skills;
- Able to complete basic checklists and recoding keeping of cleaning activities;
- A can-do attitude and willingness to get the job done;
- Always maintain confidentiality in all circumstances;
- Required to work outside normal working hours including Sundays and Public Holidays.

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P 2/2

This role is an immediate requirement so if it sounds like your next role, please apply today.

### HOW TO APPLY?

To apply, please submit the following:

1. A written response that details your ability to deliver the key accountabilities of the position;
2. A current resume;
3. Copies of mandatory qualifications required for the position;
4. A valid Character Certificate from within the last 6 months;
5. Referees (names and contact details of at least two referees).

Applications close: Friday 26<sup>th</sup> April 2024 at 14:00

SEND YOUR APPLICATION EITHER:

by email



people@cotedorsports.mu

OR

by post



HR Officer  
1<sup>st</sup> Floor, Multipurpose Gymnasium Building,  
Cote d'Or National Sports Complex,  
Motorway M3, Côte d'Or, Mauritius.



For all inquiries, please send an email to  
people@cotedorsports.mu



Management reserves the right to call only successful candidates for interview or not make any appointment following this advertisement.

### NOTE

1. Candidates wishing to be considered for more than 1 position, need to submit fresh application for each position.
2. Incomplete, inadequate or inaccurate application and non-submission of photocopies of certificates and documentary evidence of experience may cause your elimination from the selection exercise.
3. Applications not reaching MMIL by the above date and time will not be considered. The post applied for should be clearly mentioned.
4. The MMIL reserves the right to call only successful candidates for interview or not make any appointment following this advertisement.

